

Arkansas Department of Education
Highly Qualified Teacher Designation Form (MULTI-SUBJECT, for Secondary grades)

A highly qualified teacher (HQT) must have at least a bachelor's degree; must be appropriately licensed to teach; and must demonstrate content knowledge in the subject area(s). The Multi-Subject HOUSSE form (to designate content knowledge) may ONLY be used by teachers in Alternative Learning Environments, Juvenile Detention/Residential Centers, or Special Education, who teach two or more subjects and seek Highly Qualified Teacher status as a Multi-Subject HQT.

Teacher Name _____ Date _____

School _____ School District _____

Choose level of HQT status being sought.

Secondary/Grades 7-12

Choose the content areas.

English

Reading or Language Arts

Mathematics

Science: (Specify subject _____)

Art

Social Studies: (Specify subject _____)

Music

Foreign Language: (Specify language _____)

Indicate Instructional Class

Alternative Learning Environment

Special Education

JDC, Residential

1) BACHELOR'S DEGREE (Provide the appropriate information and documentation.)

Degree _____ Date Awarded _____ Institution _____

2) ARKANSAS TEACHING LICENSE (Check one and provide the appropriate information.)

INITIAL

NTLP PROVISIONAL

PROFESSIONAL TEACHING PERMIT OR PPTL

STANDARD

RECIPROCITY PROVISIONAL (all requirements completed except AR History course)

Area _____ Level _____ Expiration date: _____

3) DEMONSTRATION OF CONTENT KNOWLEDGE IN THE SUBJECT OR AREA? (Provide the appropriate information and documentation.)

I am an Alternative Learning Environment teacher and I have accumulated >100 points in each of the designated areas on the Secondary-grades Multi-Subject ARHOUSSE criteria survey.

I am a Special Education teacher and I have accumulated >100 points in each of the designated areas on the Secondary-grades Multi-Subject ARHOUSSE criteria survey.

4) Are you HQT (i.e., do you have all of 1, 2, and 3 above)? Yes _____ No _____

If you do not meet **all three criteria** (1, 2, & 3 above) you cannot be designated as highly qualified in this area at this time.

IN CONJUNCTION WITH YOUR SCHOOL/DISTRICT ADMINISTRATOR YOU ARE TO DEVELOP, MAINTAIN AND ADHERE TO A WRITTEN PLAN FOR BECOMING HIGHLY QUALIFIED IN THESE AREAS BY THE END OF THIS SCHOOL YEAR.

Teacher's signature

Date

School or District Administrator's name

School or District Administrator's signature

Date

TEACHERS ARE TO ATTACH ALL APPROPRIATE DOCUMENTATION. COPIES OF ALL ARE TO BE MAINTAINED BY THE TEACHER AND KEPT ON FILE IN THE SCHOOL DISTRICT.

**Multi-Subject Arkansas High Objective Uniform State Standard of Evaluation (MS-ARHOUSSE)
for Secondary grades**

To establish Highly Qualified status as a Multi-Subject teacher a teacher must be teaching in one of the Instructional Classes listed below, and be teaching two or more of the content areas listed below. To demonstrate content knowledge via Multi-Subject ARHOUSSE a minimum of 100 points is required per content area taught.

Teacher Name _____

Date _____

School _____

School District _____

| | |
|---|--|
| Indicate level of HQT status being sought. <input type="radio"/> Secondary/Grades 7-12 | Indicate the content areas to be considered for this HQT designation. <input type="radio"/> English <input type="radio"/> Reading / Language Arts <input type="radio"/> Math <input type="radio"/> Science: (subject _____) <input type="radio"/> Art <input type="radio"/> Social Studies: (subject _____) <input type="radio"/> Music <input type="radio"/> Foreign Language: (subject _____) |
| Indicate Instructional Class <input type="radio"/> Alternative Learning Environment <input type="radio"/> Special Education <input type="radio"/> JDC, Residential, Other | |

**NOTE: CONTENT KNOWLEDGE ONLY
USE MULTIPLE SHEETS AS NECESSARY**

Subject (from page 1) _____

The following evidence must be in the **content area indicated above.**

| | Points |
|--|----------------------------------|
| Praxis II Middle School: Content Knowledge test (#0146) , Praxis II: Middle School Multiple Subjects (#5141), or other appropriate state-mandated content-area assessment if the subject area above is Math, Science, English or Social Studies | 25 points |
| National Teacher Exam Content Area Assessment(s) for this content area (e.g., Praxis # 010) or other non-Praxis non-licensure Content test (Describe.) CLEP Exams in content area | 50 points |
| NBPTS Certification in this content area | 100 pts |
| Content test in this area taken for licensure in another state. (Describe) | 100 pts |
| Years of teaching experience in this subject area within the last ten years (10 pts/year) | # of years _____ (50 pts max) |
| Content-based Professional Development - according to the school's Prof. Dev. Plan (1 pt/hr up to 8 pts/year) | # of years _____ (40 pts max) |

The following, if used, must **NOT HAVE BEEN USED ABOVE** under Professional Development.

| | |
|---|--|
| College/University Coursework in the content area List coursework _____ _____ | # credit hours _____ 3 pts per credit hour |
| Served in an administrative capacity in the content area, e.g., Dept. chair, ACSIP chair, Lead teacher, etc. Describe: _____ _____ | # of years served _____ 10 pts per year (30 pts max) |
| Documented Committee service in local (LEA) or Education Service Co-operatives curriculum development in this content area in the last five years Describe: _____ _____ | # of activities _____ 5 pts per activity (25 pts max) |

MS-HOUSSE Subject area (from page 1) _____

| | | |
|---|--|--|
| Documented Committee service in state or national curriculum development in this content area in the last five years Describe: _____ _____ | # of activities _____ 10 pts per activity (30 pts max) | |
| Textbook adoption committee service in this content area over the last five years Describe: _____ _____ | # of committees _____ 15 pts per committee (30 pts max) | |
| Papers published in refereed journals in this content area in the last five years Describe: _____ _____ | # of papers _____ 10 pts per paper (30 pts max) | |
| Presentations made at content-area or specialty-area association conferences in the last five years Describe: _____ _____ | # of pres'ns _____ 10 pts per pres'n (30 pts max) | |
| Conferences attended on line or teleconferences, webcast professional development, CIV workshops, project based authentic learning lessons developed in this content area in the last five years Describe: _____ _____ | # of conferences _____ 5 pts per conference (15 pts max) | |
| Service as a Pathwise Mentor or Subject Area Mentor Participant, Peer review of content specific experience in this content area. _____ | # yrs served _____ 10 pts per year (30 pts max) | |
| Participation in a content-specific Arkansas Leadership Academy Individual or Team Institute, or other content specific experience training, etc. _____ _____ | 20 pts per academy | |
| Participation in SIM, etc. Curriculum Training – Year Long | 20 pts per year | |
| Participation in Arkansas Mathematics and Science Professional Development Institute – Year Long, Participation in Core Content Competency Based Assessment Circles, Formative Assessment Training and application throughout the year in content area, etc. _____ | 20 pts per year | |
| Participation in Effective Literacy, Literacy Lab, Reading First, IDEAs Portal, Web Quest, Teacher-2-Teacher Initiatives, Academic Academies, or similar curriculum training – Year Long (Describe.) _____ | 1 point per hour up to 20 points per year | |
| | Total | |

Sec. MS-HOUSSE page 2 of 2

Teacher's signature

Date

School District Administrator's name

Date

School District Administrator's signature

Date

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